

BERKSHIRE GARDEN TRUST'S GARDEN VISIT

THURSDAY 17th SEPTEMBER 2020

Crockmore House, Benhams Lane, Fawley, Henley-on-Thames, RG9 6HY

COVID-19 ARRANGEMENTS

Numbers: Numbers will be restricted to no more than 20. We will check you off the list when you arrive.

Payment: Attendees must pre-book either on Eventbrite or by sending a cheque to Membership Secretary, Berkshire Gardens Trust, c/o Chilton Lodge, Speen Lane, Newbury, Berkshire RG14 1RN. No cash will be accepted at the door.

Contact tracing: All attendees must provide a contact telephone number (preferably a mobile).

Parking: There will be adequate parking at the garden (the entrance to the drive will be marked by our BGT sailflag) and someone will be there to assist.

Tour: Please arrive for a 2pm start. You will be asked to wait on the terrace until the tour begins – please maintain self-distancing whilst we wait for everyone to arrive. We will be then guided around the garden, following an introduction by Julia Kirkham. Apart from the outside toilet, there will be no access into any of the buildings.

Toilet facilities: There will be an outside toilet with hand sanitiser at the entrance. Please queue safely 2m apart.

Teas: Teas of a drink and cakes will be waitress service only. Tables will be provided on the terrace but we are welcome to bring our own chairs and sit on the lawn. Social Distancing rules will apply.

Water: Please bring your own bottled water. Water will be available from our host only in an emergency.

Masks: These should be worn in the toilet. Please bring your own to wear (we will have some spare disposable masks).

Hygiene: Julia's team will ensure that the tables, chairs, cutlery and crockery are fully cleaned and all food will be handled only by the staff to COVID-19 regulations. Please take advantage of the hand sanitisers provided at the garden.

Your health: Please do not attend if you are unwell or have been diagnosed with COVID-19. Contact the Membership Secretary prior to the event to cancel your attendance. If you've been in contact with anyone that has the virus in the last 14 days, please don't visit. We will fully refund you if you have to cancel. We reserve the right to refuse entry to anyone at the entrance if we suspect they may have COVID-19 e.g. coughing or haven't complied with these rules.

Risk assessment: Our insurance for garden visits covers both members and non-members but due to Covid-19, attendance at this time will be at the individual's own risk.